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Dear Student

16-19 Bursary Fund

I am writing to inform you about the 16-19 Bursary Fund. You may have already heard about this scheme, but I would like to take this opportunity to explain how it will operate.

The 16-19 Bursary's purpose is to help those students aged 16-19 who are in greatest need in meeting the costs of participating in post 16 education and training. You will qualify for funding if:

Bursary (£1200) – One or more of the following must apply to you:

- In care
- Have left care having been in care for a minimum of 3 months from the age of 14
- In receipt of Income Support (or Universal Credit)
- In receipt of **both** Employment and Support Allowance (or Universal Credit) **and** Disability Living Allowance or Personal Independence Payment

Discretionary Bursary – Typically, for access to a discretionary bursary, we would ask for some evidence of need, which can include the examples below:

- Eligible for Free School Meals
- A family in receipt of Tax/Universal Credit
- Families with low household income*

If you believe you qualify for free school meals, but do not currently claim them, I encourage you to apply in order to also access the Discretionary Bursary by visiting the North Tyneside link <https://my.northtyneside.gov.uk/category/1464/bursary-scheme-20202021>.

In addition, we will consider students experiencing hardship, severe need or an emergency. Typically, circumstances could include:

- Recent parental unemployment
- Severe financial hardship
- Other circumstances will be considered (please tell us)

You must also ensure that you have your own bank account into which any Bursary payment can be made. In order for payments to be made you must comply with our school's code of conduct and meet any agreed standards of attendance and behaviour.

The new application for 2020/21 Bursary application is now available online. Please visit www.northtyneside.gov.uk and search 'bursary'. Paper copies are available from this office on request.

If you have any further queries about the 16-19 Bursary Fund, please do not hesitate to contact me.

Yours faithfully

Mr S Williams
Head of Sixth Form

*Household income is worked out using your earnings/income plus any Tax/Universal Credits you receive.